

## HOW TO REGISTER FOR COURSES IN ARCHITECTURE

COURSE CATALOGUE: http://tiss.tuwien.ac.at ("Education"), see Welcome Guide pg. 18

Courses in English Language

http://www.ai.tuwien.ac.at/international/index.php/incoming-english/courses-in-english-language.html

► at the Faculty of Architecture and Planning

http://ar.tuwien.ac.at/de/studium/englischsprachige-angebote

## WELCOME EVENT OF THE FACULTY OF ARCHITECTURE AND PLANNING

The Faculty of Architecture and Planning is organizing a Welcome Event each semester. It takes place at the end of September or on 01 October for winter semester / at the end of February or on 01 March for summer semester. You will receive the invitation in good time by email.

We absolutely recommend taking part at this event! You get there important information about lectures, the faculty and you have the chance to ask questions in person and get information first hand.

## IMPORTANT: REGISTRATION FOR DESIGN STUDIOS ("ENTWERFEN") / PROJECTS

Usually, you register for each course separately (see application period in TISS course description). For "Vorlesung/Lecture (VO)" NO registration is needed - only for the exam at the end! However, as Architecture is a highly demanded program, there is a central registration for these types of courses:

- Entwerfen = Design Studios
- Bachelor Wahlseminar = Theoretical/Investigation Project

Mastermodule e.g. Wohnbau, Städtebau (Urban Design), Denkmalpflege (Monument Preservation)
 talk to the professor if you only want to attend 1-2 courses of the module!

We recommend attending design projects for max. 15-20 ECTS / semester - the workload is very high.

How can I apply for Design Studios/ Projects/ Module?	<ul> <li>Online via "Application Pool" in TISS student account 2 weeks prior semester start. Link and detailed information will be sent to you one month prior semester start or can be found under <u>http://ar.tuwien.ac.at/index.php?id=18316</u>:</li> <li>in the Application Pool you can choose 3 Studios according to your preference – you will be placed in 1 of them.</li> </ul>
	please fill in ERASMUS in the commentary field to guarantee your place
When can I apply?	Access to "Application Pool" is only possible after you enroll at the university - means after your arrival in Vienna.
	► Bachelor students: you should consider that you could access to the "Application Pool" about 2 days after enrollment. Because the Faculty has to approve every single Erasmus bachelor student in the system.
Planning in your home country	Select your favorites prior your arrival in Vienna. For any questions on the course, write to the responsible professor. For help with the selection contact your academic adviser (see acceptance letter).
Recommended arrival date	At least 2 weeks before semester start. Then you have enough time to enroll at TU Wien, organize your courses and register for it
What should I do if I cannot arrive 2 weeks prior the semester?	If you arrive a few days before semester start or on the first day, the online registration period is over. You must attend the Welcome Event! There you will be registered for a remaining place in any design studio ("Restplätze") = you have to be flexible about your course selection.
What should I do if I miss the welcome event?	You have to contact the responsible teacher of the studio/project (see course description in TISS) <u>PRIOR</u> your arrival to let him know that you want to attend the course. However, in this case we cannot guarantee that you will get a place in your favorites.